



MINUTES

CITY OF HUNTINGTON BEACH PUBLIC WORKS COMMISSION SEPTEMBER 21, 2011

**Call to Order/
Pledge of Allegiance:** The meeting was called to order at 5:00 p.m. by Chairman Siersema, who led Commissioners and the audience in the Pledge of Allegiance to the Flag.

Commissioners Absent: None

Commissioners Present: Commissioners Cook, Herbel, McGovern, O'Connell, Siersema, Spencer and Thomas were in attendance.

Others Present: Travis Hopkins, Director of Public Works
Tony Olmos, City Engineer
Bob Stachelski, Transportation Manager
Bill Janusz, Principal Civil Engineer
Terri Elliott, Principal Civil Engineer
Joyce Greene, Administrative Assistant

B. PRESENTATIONS-COMMENDATIONS

None

C. MINUTES

Motion by Commissioner Herbel, seconded by Commissioner McGovern to approve the minutes of July 20, 2011 as presented.

VOTE: The motion carried.

AYES: 7

NOES: 0

ABSENT: 0

ABSTENTIONS: 0

D. ORAL COMMUNICATIONS

None

E. DIRECTOR'S ITEMS

Travis Hopkins announced the Rededication of the Utilities Facility on Thursday, September 28, 2011, 4:30 PM. Invitations were sent electronically to the Public Works Commissioners and they are encouraged to attend.

The Green Expo was held Saturday, September 17, 2011. As part of the expo, 55+ gallon rain water barrels are being offered to residents at the reduced price of \$75 each. Barrels must be pre-ordered on-line and can be picked up at the Utility Yard on Saturday, September 24, 2011 from 10:00 am to 12 noon.

Updates since the July Strategic Planning session were reviewed at a recent Study Session. Public Works is addressing four items. Travis Hopkins will email the Public Works Commissioners the updates.

Upcoming Study Sessions - October 3, 2011, OCTA will present and update on the I-405 proposed extension. The November 7 Study Session topic will be Water Tiered Rates. An additional Study Session topic will be the results of the city-wide street improvements assessment feasibility study to include all paved areas, i.e., arterial streets, residential streets, alleys, parking lots, any paved area maintained by the city.

Due to timing issues, the survey results will not come to the Public Works Commission before going to City Council. Commissioner McGovern stated he feels the Public Works Commission should review the results before being presented to City Council. Tony Olmos suggested staff will look at the consultant's schedule and may be able to bring some preliminary information to the October meeting. Travis Hopkins encouraged the Commissioners to attend the November Study Session to have their comments heard.

At the last Public Works Commission meeting, the question was raised regarding revenue received by the City from Rainbow Disposal designated for infrastructure and not General Fund to be over and above the 15% infrastructure calculation. Travis Hopkins updated the Commissioners on the actions taken at the July 2006 City Council meeting. The City Administrator submitted a late item Motion amendment that was passed by the City Council to deposit the payment in the General Fund. Discussion.

A draft letter to the City Council will be prepared by Chair Siersema and will be presented to the Public Works Commission at the next meeting for review. The proposed letter will be placed on the next Public Works Commission agenda for action.

Commissioner O'Connell is recusing himself as Rainbow Disposal is sponsoring an event for Colette's Home.

F. INFORMATION ITEMS

- F-1. NPDES Water Quality Management Plan – Tony Olmos provided a brief background on the NPDES permit. Terri Elliott presented the item and a PowerPoint presentation explaining the change in permit requirements. The County and cities within were required to modify the Model Water Quality Management Plan to include Low Impact Development best management practices.
- F-2. Active Capital Project Report – Tony Olmos provided the updates. Added to the report are FY 2011/12 projects that will not be funded until next fiscal year. Tony Olmos then asked the Commissioners for any questions.

G. ADMINISTRATIVE ITEMS

Commissioner Herbel left at 6:10 PM.

- G-1. Citywide Left Turn Phasing Study – Bill Janusz presented the item and a PowerPoint presentation. A comprehensive evaluation of a prioritized list for the potential installation of left turn arrows at existing signalized intersections was presented to review the methodology applied and the recommended priority list of locations. The study identified forty-seven signalized intersections that do not have left turn phasing in at least one direction. The analysis of 66 separate street segments was undertaken. The Manual of Uniform Traffic Control Devices (MUTCD) identifies two measures of analysis for consideration of the installation of left turn arrows at an existing signalized intersection. Discussion ensued.

Motion by Commissioner Cook, seconded by Commissioner O'Connell to recommend to the City Council to approve the methodology presented for developing the rankings contained in the Citywide left turn phasing study; and approve the revised Citywide left turn phasing study and ranking.

VOTE:	The motion carried.
AYES:	6
NOES:	0
ABSENT:	1 (Herbel)
ABSTENTIONS:	0

- G-2. 2001 Traffic Signal Priority List Update – Bob Stachelski provided the staff report. A periodic review is completed and is used as a tool for funding opportunities, communicating with the public, and to identify areas for additional attention.

After evaluation of the data, staff recommends the intersection ranking #2, Yorktown at Huntington, not be considered for a traffic signal due to the number of signals already on Yorktown in the same vicinity. Staff prefers to investigate engineering alternatives for the intersection. He then asked the Public Works Commissioners for any questions or comments.

Commissioner Cook commented on location ranking #9, Ellis at Delaware, as she travels this intersection regularly and sees no need for a traffic signal. Mr. Stachelski responded currently there is no funding for any traffic signal installation and recent installations have been funded by Safe Routes to School or development projects. He stated recent signal installations were not paid with General Fund dollars. Discussion ensued.

Motion by Commissioner O'Connell, seconded by Commissioner Spencer to recommend to the City Council to approve the methodology presented for developing the Traffic Signal Priority List; and approve the revised Traffic Signal Priority List and ranking.

VOTE:	The motion carried.
AYES:	5
NOES:	1 (Cook)
ABSENT:	1 (Herbel)
ABSTENTIONS:	0

H. WRITTEN COMMUNICATIONS

None

I. COMMISSION AND STAFF COMMENTS

Commissioner McGovern complimented Travis Hopkins and staff on the reply to the recent Sierra Club Water Conservation Study where the City of Huntington Beach was rated Poor in the study.

J. ADJOURNMENT

The meeting adjourned at 6:30 pm to October 19, 2011 in City Council Chambers.



Michael Siersema
Chair



Joyce Greene
Administrative Assistant